

Minutes  
The City of Frederick  
Mayor and Board of Aldermen Workshop and Business Meeting  
October 13, 2021

- I. Mayor Michael O'Connor called the meeting to order at 3:00 PM and led the Pledge of Allegiance. Also present were Alderman Roger Wilson, Alderman Kelly Russell, Alderman Derek Shackelford, and Alderwoman Donna Kuzemchak. Alderman Ben MacShane arrived at 3:05 PM.
- II. The Mayor recognized and thanked employees with five, 10, 15, 20, and 25 years of service with the City of Frederick.
- III. On a motion made by Alderwoman Donna Kuzemchak and seconded by Alderman Derek Shackelford, the Board voted 4-0 to approve, with one abstention from Aldermen Ben McShane, the September 22, 2021, and September 29, 2021, minutes.
- IV. Business Meeting

A. Grants

On a motion made by Alderman Wilson and seconded by Alderwoman Kuzemchak the Board approved 4-0, with one abstention Alderman McShane, both A.i and A.ii:

1. Acceptance of the FY22 Strategic Grant from the Community Foundation of Frederick County in the amount of \$6,000.00
2. Approval of the Maryland Energy Assistance Program (MEAP) Grant Agreement with the Maryland Department of Human Services (DHS) in the amount of \$508,000.00

B. Special Ordinances

On a motion made by Alderman Shackelford and seconded by Alderwoman Kuzemchak the Board approved 4-0, with one abstention Alderman McShane, B.1.

1. Approval of a Special Ordinance to amend the FY 2022 Budget to include revenue and associated expenditures for a Strategic Grant provided by the Community Foundation of Frederick County.

V. Workshop Item

1. Marc DeOcampo, Chief Administrative Officer, proposed the ARPA/SLFRF Allocation Plan for eligible City projects and programs. Joe Lindstrom, Manager of Risk, Safety, and Compliance also spoke. No public comments were received. This will be brought to a future workshop for discussion.

2. Karen Paulson, Director of Human Resources, and Joe Lindstrom, Manager of Risk, Safety, and Compliance, led a discussion regarding a COVID-19 Vaccination Incentive/Reward Program for City employees, along with a Memorandum of Understanding between The City of Frederick and the Fraternal Order of Police, FSK Lodge 91. No public comments were received.

VI. Elected Officials' Comments

Alderman Kelly Russell noted that she attended the Maryland Municipal League (MML) fall conference in Turf Valley and was thankful for the networking opportunity.

Mayor O'Connor echoed Alderman Russell's sentiments about the MML conference.

Meeting adjourned at: 5:25 PM

Respectfully submitted,  
Kara Hemphill  
Office Manager